



# Timmins and District Hospital L'Hôpital de Timmins et du district

*Si vous souhaitez recevoir cette annonce d'emploi en français, s'il vous plait contactez le département des ressources humaines au [kkampman@tadh.com](mailto:kkampman@tadh.com) ou par téléphone au 705-267-6371.*

## **Environmental worker - Housekeeping**

**POSITION SUMMARY:** Reporting to the Environmental Services Supervisor, the Environmental Service Worker will perform a variety of environmental activities to ensure provision of a clean and safe environment for clients, visitors and staff.

### **POSITION RESPONSIBILITIES**

- **Shifts are rotational – days, evenings, nights and weekends.**
- Comply with established hospital and departmental policies, practices and standards in regards to patient safety.
- Comply with established hospital policies, practices and standards in regards to Occupational Health & Safety.
- To understand and respect the responsibilities of associates in the Hospital and to support them wherever possible in the achievement of their objectives.
- To clean assigned areas of the Hospital (patient wards, specialty areas, hallways, etc...) according to the established housekeeping standards and the daily workload assignment (daily work schedule).
- To vacuum and mop (dust, wet) floors in assigned work areas using power and hand equipment.
- To spray buff floors using electrically power rotary floor machine and to strip floors, wash carpets, clean baseboards and move furniture as assigned.
- To wash walls, ceilings and windows as required.
- To do high dusting (lighting fixtures, tops of windows, door frames, pipes and other high areas).
- To change curtains and drapes.
- To clean and maintain outside walkways and fire escapes.
- To clean spills when required.
- To disinfect specific work areas according to established infection control procedures.
- To ensure that all cleaning equipment and Housekeeping utilities be kept in clean, workable condition and to report any equipment malfunction to the EVS Supervisor/Manager.
- To assist in the orientation of new departmental staff as required.
- To ensure that assigned work area are maintained in a clean and orderly condition.
- To improve skills and abilities including the use of personal computers.
- To participate in hospital and departmental in-service education programs.
- To establish and maintain effective working relationships with departmental staff and other hospital employees.
- To participate in the Departmental Quality Assurance program.
- To ensure that confidentiality is maintained.
- To perform other related duties as assigned.

### **POSITION REQUIREMENTS:**

- Must possess high school diploma.

- Must possess the ability to read and write in English and the ability to understand and follow instructions.
- Must possess the perception to inspect services and objects for dirt and dust; finger dexterity to work with cleaning work aids and the manual dexterity to clean, dust and polish.
- Must possess the physical ability to lift and move heavy objects (furniture, cleaning equipment) and to stand and walk most of the working day and the ability to work from ladders while cleaning walls, ceilings and windows.
- Must possess the agility to work in awkward positions such as stooping, kneeling, crouching and reaching.
- To demonstrate initiative and judgment to ensure that assigned work areas are maintained in a clean and orderly condition.
- Must possess the ability to perform tasks with due consideration for patients in the area.
- Employment history must demonstrate regular attendance at work.
- Must possess the ability to provide effective services to clients/patients in both English and French. Individuals who do not meet the language requirements of this posting are invited to submit their resume for future consideration.
- Must have had at least two doses of the COVID Vaccine

Interested applicants must submit their résumé by Department of Human Resources, Timmins and District Hospital, 700 Ross Avenue East, Timmins, Ontario, P4N 8P2. Telephone (705) 267-6371; Fax (705) 360-6008; Attention: Kayla Kampman, email [kkampman@tadh.com](mailto:kkampman@tadh.com) .

*Timmins and District Hospital will provide accommodations for applicants with disabilities during the recruitment process.*

*TADH is committed to fostering an inclusive, equitable, and accessible environment supporting diversity in our work environment to provide quality care where all feel valued, respected, and supported. TADH is dedicated to building a workforce reflective of the communities in which we live, serve, and encourage Indigenous people, visible minorities, and persons with disabilities to apply and self-identify.*

*We thank all applicants for their response; however, only those selected for an interview will be contacted.*

**EXEMPLARY CARE TO NORTHERNERS**

**WORKING TOGETHER WITH OUR PARTNERS TO IMPROVE THE HEALTH OF  
NORTHERNERS**