Timmins and District Hospital
L'Hôpital de Timmins et du district

Si vous souhaitez recevoir cette annonce d'emplois en français, s'il vous plait contactez le département des ressources humaines au kkampman@tadh.com ou par téléphone au 705-267-6371.

Retail Aide - Cafeteria

POSITION SUMMARY: Requires flexible hours including day, evenings and weekend shifts. Reports to the Manager and Lead Hand, includes duties such as counter attendant, kitchen help, station help, stocking, cleaning and other duties as assigned.

POSITION RESPONSIBILITIES

- Prepare and finish cooking simple food items and serve customers at food/drink counters
- Prepare food and drink as required for take-out food
- Clean / Sanitize work areas and keep tables free of debris while assisting workers preparing goods
- To provide service of hot beverages and baked items according to Tim Horton service standards.
- Stocking shelves, condiments, fridges and freezers
- Handle cash and assist with inventory
- The physical capacity to stand and walk within a limited area most of the working day; to handle supplies and equipment of light to moderate weight and which may require stooping, bending and pushing.
- Assist in the orientation of new staff
- All other duties as assigned
- Additional responsibilities will also include washing equipment and dishes; Slicing and cutting food for customer; portioning and wrapping food; preforming quantity control measures such as weighing, counting and sorting; other various food preparation methods; other equipment cleaning and usage in a safe and responsible manner.

POSITION REQUIREMENTS:

- Must possess Grade 12 education and have the ability to read and write in English.
- The ability to perform mathematics quickly and accurately when receiving, counting and paying out money, making change and balancing the cash.
- Must possess awareness of food costs and a willingness to perform routine repetitive tasks according to established procedures.
- Ability to multitask while maintaining customer report
- Strong attention to detail and excellent customer service
- Must have excellent communication skills, pleasant personality and evidence of tact and diplomacy.
- Maintain good hygienic standards
- Team player and exemplary interpersonal skills

- Ability to work independently or within a team
- Must be alert, possess a good memory, and the willingness to adapt to change.
- Previous experience with customer service, cash handling
- Food handling course would be an asset
- Must have a good work ethic and work record demonstrating regular attendance at work.
- Comply with established hospital policies, practices and standards in regards to Occupational Health & Safety.
- Must possess the ability to provide effective services to clients/patients in both English and French. Individuals who do not meet the language requirements of this posting are invited to submit their résumé for future consideration.

Interested applicants must submit their résumé by Department of Human Resources, Timmins and District Hospital, 700 Ross Avenue East, Timmins, Ontario, P4N 8P2. Telephone (705) 267-6371; Fax (705) 360-6008; Attention: Kayla Kampman, email kkampman@tadh.com .

Timmins and District Hospital will provide accommodations for applicants with disabilities during the recruitment process.

TADH is committed to fostering an inclusive, equitable, and accessible environment supporting diversity in our work environment to provide quality care where all feel valued, respected, and supported. TADH is dedicated to building a workforce reflective of the communities in which we live, serve, and encourage Indigenous people, visible minorities, and persons with disabilities to apply and self-identify.

We thank all applicants for their response; however, only those selected for an interview will be contacted.

EXEMPLARY CARE TO NORTHERNERS

WORKING TOGETHER WITH OUR PARTNERS TO IMPROVE THE HEALTH OF NORTHERNERS